



Global Supplier Quality Associate

Do you have the appetite to develop in your role for a growing, global organization? If so, we would love to hear from you!

Nestlé Health Science are looking for a **Global Supplier Quality Associate** to join their Global Quality team on a full-time, permanent basis. Based in one of our manufacturing facilities in Pittsburgh, Pa you will report directly into the Global Supplier Quality Manager. You will be responsible for supporting the qualification, requalification, monitoring and feedback of the global supplier base. The position will focus on results and deliver objectives with consistency by leveraging the Nestlé Continuous Excellence operation review platform.

Who are Nestlé Health Science?

Founded in 2011, Nestlé Health Science (NHSc) is a globally recognized leader in the field of nutritional science, committed to redefining the management of health. We offer an extensive portfolio of science-based consumer health, medical nutrition, and supplement brands.

We are headquartered in Switzerland and have more than 5,000 employees around the world, with a presence in 66 countries.

Approximately half of our business is dedicated to medical nutrition (products that are available primarily through healthcare providers) and half is dedicated to consumer care, or over the counter, nutritional solutions. We cover the spectrum from new-borns to the most senior citizens, from individuals looking to enhance their fitness performance to those that need extra special nutritional care due to illnesses.

What will you do?

As a **Global Supplier Quality Associate** your main responsibilities will consist of the following:

- Perform supplier qualification activities via: sending and reviewing supplier qualification surveys; Communicating with supplier when more information is needed; Providing management with status updates.
- Send, review and oversee the supplier corrective action process: Ability to assess corrective actions to determine if responses are appropriate
- Send and review supplier quality agreements
- Process supplier qualification documentation in our document control system
- Manage global supplier history files
- Support the implementation and maintenance of supplier management software: This will require data entry, transferring files, linking files within the software and similar activities
- Support and Perform supplier audits
- Support the development and delivery of supplier scorecards
- Process document changes in our document control system
- Up to 50% travel in US, Canada, and Europe.
- Other projects and duties as assigned

Who are we looking for?

- Bachelor's Degree in Business, Engineering, Quality Assurance or related discipline preferred
- 2-5 Years of prior experience desired
- Strong attention to detail;

- Computer skills required, including the use of Microsoft Office products, SharePoint, and our internal document control system;
- Good written communication skills;
- GMP Knowledge, 21 CFR 111 and 21 CFR 117 knowledge preferred;
- Experience conducting internal or supplier audits preferred.

What next?

Do you think your skills match what we are looking for? Then get applying!

Please email a copy of your CV with a covering letter across to pit.hr@atrium-innovations.com along with any questions you may have.

Nestlé Health Science invests in every employee to make certain each person can reach their greatest potential and works in an environment rooted in respect. We are committed to equal opportunities and value the diversity of all people. We treat people fairly and with dignity, inclusion and belonging.

We accept job applications in a variety of formats and should you need any documents in a different format or require any further support or assistance, please contact the HR department on **412-722-0442** or pit.hr@atrium-innovations.com